

**Office of the Vice President for Research
IDC Reduction/Waiver Request Form**

*This form is to be used to request a reduction or waiver of GW's negotiated indirect cost rate. The request must be submitted by the PI to the Associate Dean for Research for the PI's school. **The school Associate Dean for Research should submit this form via email to the Director, Office of Sponsored Projects and copy the Pre-award Sponsored Projects Administrator (SPA). This request must be submitted to OVPR before the proposal is routed to the Pre-award SPA for review.***

Principal Investigator:				
	Name	School/Dept.		
Proposal Title:				
Sponsor:				
What is the applicable GW Negotiated IDC Rate for this proposal?	University Research (on-campus) - 61.5% Other Sponsored Activities (on-campus) - 36.5% All Off-Campus - 26%			
Sponsor's Published IDC Rate (attach sponsor documentation)	% Not applicable			
Do any exclusions apply? (i.e, tuition, consultants, etc.) If yes, please describe.				
What IDC rate is being requested?	%			
Why is this reduction being requested? **Attach description of project activities and final internal budget including reductions and school support such as cost-share to accommodate budget limitations.**				
Complete the following for both the full IDC and requested IDC rates for this proposal.		If the Full IDC rate is applied	If the Requested IDC rate is applied	Difference (=Full - Requested)
	IDC amount	\$	\$	\$
School Approval/Signature				
Associate Dean for Research:				
OVPR Use Only (below):				
Request Approved	Request Denied	Alternate Rate Approved	%	
OVPR Signature		Date		